

Downton Exchange Store Policies and Conditions

Store intakes are as follows:

Spring: February – April (We will be accepting Spring items starting 2.22.22)

Summer: May – July

Autumn: August – September - October

Winter: November – January

Items can be dropped off by appointment only. We will not go through the items when you drop them off. After we have determined which items are the best fit for Downton Exchange (DE) we will contact you to let you know that your 'no thank you' items are ready for collection. Such items need to be picked within 48 hours of us notifying you. If you request us to donate your "no thank you" items, please inform us at your drop off appointment. Please do not take offense if we do not choose to accept items you bring in. We are guided by our clients, inventory in the shop (space is limited) and change in seasons.

Pricing of articles will be set by the shop unless you specify otherwise. Pricing will be reduced by 25% after 30 days and a further 25% after 60 days.

Articles not sold after 90 days should be collected by you within 7 days. It is your responsibility to come to the shop and collect the items. If you fail to do so, they will automatically become the property of Downton Exchange and can be sold by us or donated. Please email within 24 hours of your planned arrival to pick up your unsold items.

Please make sure all clothing and accessories are: laundered and clean, on hangers, are free of holes, pet hair, pilling, stains, missing buttons, broken zippers and is without odours such as perfume, smoke, etc.,

You will be notified and issued a cheque for funds from the sale(s) of your articles. Please arrange to pick up your cheque from the store. Cheques not collected within 30 days will automatically be applied to your account as store credit.

Downton Exchange will receive the tax write-off for any items left at the shop.

Please sign and print to acknowledge you understand and agree to our store policies and conditions.

Signature _____ Print Name _____

Address _____ Telephone Number _____

Email Address _____

Date Drop Off _____ Date Pick Up _____

Please Keep My Monies on Hold as Credit _____ Please Issue a Cheque _____

Unsold items that are not picked up will become the property of Downton Exchange to sell or donate
(initial here) _____

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